

UPSON COUNTY BOARD OF COMMISSIONERS
6:00 P.M. – Regular Commission Meeting
City/County Meeting Room – July 25, 2017

AGENDA

Attendance: Chairman Allen, Commissioner Spraggins, Commissioner R. Ellington, Commissioner J. Ellington, Commissioner Wilder, County Manager Jim Wheelless, Attorney Paschal English and County Clerk Jessica Jones

I. **CALL TO ORDER**
Chairman Norman Allen

II. **INVOCATION**
County Manager Jim Wheelless

III. **PLEDGE**

A motion was made to amend the agenda to discuss the millage rate and additional funding for LMIG.

Motion: Commissioner Wilder **Second:** Commissioner R. Ellington

Commissioner Spraggins – Yes Commissioner J. Ellington – Yes
Commissioner R. Ellington – Yes Commissioner Wilder – Yes

IV. **ADOPTION OF MINUTES**
June 20, 2017 Joint Project Mid-Year Budget Minutes
July 6, 2017 Joint Project Mid-Year Budget Minutes
July 11, 2017 Regular Meeting Minutes

A motion was made to approve the minutes.

Motion: Commissioner Wilder **Second:** Commissioner R. Ellington

Commissioner Spraggins – Yes Commissioner J. Ellington – Yes
Commissioner R. Ellington – Yes Commissioner Wilder – Yes

V. **PUBLIC COMMENTS**
There were no public comments.

VI. **NEW BUSINESS**
a. Discussion and approval of budget amendments
County Manager explained to the board that the following funds needed to be reallocated from the 2016 SPLOST to the general fund public building budget.

Budget Reallocation to 2016 SPLOST

| Budget Item | Amount | Description |
|--|-------------|--|
| ThyssenKrupp Elevator Corporation | \$3,488.00 | Court Hous Annex Insatalltion of Door Restrictors |
| Martie Murphy Painting | \$5,000.00 | Paint State Patrol Barricks |
| Flint Site Solutions LCC | \$2,750.00 | Dumpster Rentals |
| Carrot Top Industries, Inc | \$1,900.00 | 15x25 Polyester U.S Flags for Courthouse |
| Cemetery and Gravestone Services | \$1,120.00 | Cleaning Courthouse Monuments |
| Middle Georgia Carpets & Interiors | \$252.00 | Commercial carpet for Breakroom GSP |
| Middle Georgia Carpets & Interiors | \$550.00 | Stair at Back of Auditorium |
| Middle Georgia Carpets & Interiors | \$22,736.75 | Floor covering for GSP |
| Thomaston Pest Control | \$2,745.00 | Install Vent Barrier and Treat Drake Builing for Powder Post Beetles |
| A&B Heating and Cooling | \$6,057.84 | Archives HVAC Unit |
| A&B Heating and Cooling | \$9,200.00 | GSP HVAC Unit |
| Total Request to reallocate to 2016 SPLOST | \$55,799.59 | |

Motion: Commissioner R. Ellington **Second:** Commissioner Spraggins

Commissioner Spraggins – Yes Commissioner J. Ellington – Yes
 Commissioner R. Ellington – Yes Commissioner Wilder – Yes

- b. Update on Everbridge Project
 Martha McCarty explained to the board that she had shopped around for the mass notification project and Everbridge came back with the best price.

Review of other platforms for Mass Notifications

| | | |
|---|--|--|
| Renewal – Everbridge Mass Notification | | 9874.35 |
| WENS from Inspiron Logistics | | 3985.00 first year, then 5450.00 for years 2 & 3 |
| New company. Would have to transfer over 11,000 contacts into new system, and reeducate dispatchers on how to use new system with al its 'bells and whistles' | | |
| Swift 911 | | 8495.00 + 276.05 to geocode 11K+ contacts 8771.05 |
| HyperReach | | 7200.00 for 1 year |
| SirenGPS | | Stated they would match current Everbridge of 9700.00 + 4070.00 for geocoding |
| New Everbridge quote | | 7995.00 |
| Includes an update of services: ContactBridge – new mobile app that public will be able to use for two-way sharing of information; will be able to set up employee alerts for various messaging not only about severe weather, but other activities such as security issues , special events, etc.; IPAWS capable; Ability for use by LE for confidential tips form public, Automated severe weather alerts; Social media interface; Set up autocall polling for Sr Center; ManageBridge allows messaging to be initiated via cell phone. | | |

Motion: Commissioner Spraggins **Second:** Commissioner Wilder

Commissioner Spraggins – Yes Commissioner J. Ellington – Yes
 Commissioner R. Ellington – Yes Commissioner Wilder – Yes

c. Discussion on Partners in Education

The board discussed Partners in Education. County Clerk Jessica Jones explained that this is a way for the county to work together with the school system. With partners there is no financial commitment, volunteering time by reading to the kids and mentoring. Jessica Jones volunteered to be the spokesperson for partners.

Commissioner R. Ellington stated that it will be a great opportunity.

A motion was made for the Board of Commissioners to become partners in education with the Thomaston-Upson County schools with Jessica Jones being the representative.

Motion: Commissioner R. Ellington **Second:** Commissioner Spraggins

Commissioner Spraggins – Yes Commissioner J. Ellington – Yes
Commissioner R. Ellington – Yes Commissioner Wilder – Yes

d. Discussion of mileage reimbursement rate

Commissioner Wilder stated that currently the county reimbursement for mileage is lower than the states reimbursement. He would like the county employees be reimbursed the same amount as the IRS rate or the GSA rate.

Currently the county is reimbursing .405

Mr. Wheelless added that they are also working on the per diem and hotel rates to go with the new travel policy.

A motion was made to adopt the GSA mileage reimbursement rate for travel.

Motion: Commissioner Wilder **Second:** Commissioner Spraggins

Commissioner Spraggins – Yes Commissioner J. Ellington – Yes
Commissioner R. Ellington – Yes Commissioner Wilder – Yes

e. Discussion and approval of Purchasing Specialist position

A motion was made to table the discussion for the purchasing specialist position.

Motion: Commissioner R. Ellington **Second:** Commissioner J. Ellington

Commissioner Spraggins – Yes Commissioner J. Ellington – Yes
Commissioner R. Ellington – Yes Commissioner Wilder – Yes

f. Discussion and approval of EMS board appointment

A letter was submitted requesting that Anne Ellerbee remain on the Department of Public Health Board. The position was not advertised due to the request.

Commissioner J. Ellington stated that in the future the board will need more notice when filling these board positions.



Brenda Fitzgerald, MD, Commissioner | Nathan Deal, Governor

2 Peachtree Street NW, 15th Floor
Atlanta, Georgia 30303-3142
dph.georgia.gov

Division of Health Protection • J. Patrick O'Neal, MD, Director
Office of Emergency Medical Services and Trauma • R. Keith Wages, Director
1680 Phoenix Boulevard, Suite 200
Atlanta, GA 30349 Phone 770-996-3133

May 12, 2017

Jim Wheeless, County Manager
Upson County Board of Commissioners
106 E. Lee Street, Suite 110
Thomaston, GA 30286

Dear Mr. Wheeless,

The Region 4 (West Georgia) Emergency Medical Services Council was established nearly four decades ago to recommend policies, ambulance zoning plans and trauma center designations to the Georgia Department of Public Health (DPH). Council bylaws require that at least two-thirds of the voting membership be comprised of individuals selected by the County Commissions; therefore, I am soliciting from you the name of one individual whom you wish to represent your county on this council. The term of your current representative, Anne Austin Ellerbee, will expire on June 30, 2017. The new term will begin July 1, 2017 and expire on June 30, 2019.

Council bylaws require members to attend at least fifty (50) % of scheduled council meetings. Members of the Regional EMS Council should possess interest and/or expertise in the areas of Emergency Medical Services, health care, or public safety. The following is a list of categories, which you may wish to consider when recommending your representative:

- Public EMS Provider •Consumer •Private EMS Provider •Emergency Physician
- EMT/Paramedic (non-supervisory) •General Surgeon •Authority hospital representative
- Communications agency representative •City government representative •Emergency department nurse and/or trauma nurse •County government representative •Pediatrician

Please forward the recommendation of your Commission to me, along with a brief synopsis of the individual's qualifications along with his/her mailing address and telephone number on the attached form.

Please complete the attached form and return before July 1, 2017. Your participation in this effort is important to the provision of quality Emergency Medical Services to the citizens in your community, region, and state. I appreciate your cooperation and welcome you to contact me at any time if you have any questions. Thank you.

Sincerely,

Russell A. McGee, B.S., EMT-P
Regional EMS Director – Region 4 Office of EMS/Trauma



We Protect Lives.

A motion was made to appoint Anne Ellerbee to the Department of Public Health the term is July 1, 2017- June 30, 2019.

Motion: Commissioner R. Ellington **Second:** Commissioner Wilder

Commissioner Spraggins – Yes Commissioner J. Ellington – Yes
Commissioner R. Ellington – Yes Commissioner Wilder – Yes

- g. Discussion and approval of SPLOST fund for Civic Center doors
Mr. Wheeless explained that all the bidders looked at the same thing and had all the same information to make their bid on.

Mid Ga Aluminum **BID SHEET TALLY**
CIVIC CENTER DOOR REPLACEMENT

| | |
|---|----------------------------|
| Replace three doors (kitchen, stage, racquetball) per specs attached | <u>4,140²⁶</u> |
| Replace 8 gym doors per specs in attached | <u>15,589²⁴</u> |
| Check & repair front gym doors panic bars | <u>?</u> |
| TOTAL | <u>19,730⁰⁰</u> |

Winning Vendor must provide following documentation:

- Business License
- EVerify
- Workers compensation & general liability insurance

Please return bid to: Mindy Daniel
P. O. Box 470 Thomaston, GA
mdaniel@upsoncountyga.org
Or Return to Civic Center

A motion was made to accept Mid-GA Aluminum bid for \$19,730 to replace doors at the civic center.

Motion: Commissioner J. Ellington **Second:** Commissioner Spraggins

Commissioner Spraggins – Yes Commissioner J. Ellington – Yes
Commissioner R. Ellington – Yes Commissioner Wilder – Yes

h. Discussion of Community Parks and Center

A motion was made to table the discussion of the community parks and center.

Motion: Commissioner J. Ellington **Second:** Commissioner R. Ellington

Commissioner Spraggins – Yes Commissioner J. Ellington – Yes
Commissioner R. Ellington – Yes Commissioner Wilder – Yes

i. Mr. Wheelless explained that there are additional LMIG funds with the 30% match, after the bids came in from the approved roads, Rock Road, Smyrna Church Road and Crescent Lane. Georgia Asphalt was the lowest bid at \$549,467.90.



GRADING = PAVING = HIGHWAYS = AIRPORTS
P.O. Box 7261 • Macon, Georgia 31209 • (478) 476-8484 • FAX (478) 476-8151

July 21, 2017

Upson County Board of Commissioners
106 East Lee Street, Suite 110
Thomaston, Georgia 30286

Re: Bid for resurfacing on Rock Road, Smyrna Church Road, and Crest Lane

| ITEM # | DESCRIPTION | UNIT | QUANTITY | UNIT PRICE | AMOUNT |
|----------|---------------------------------|------|----------|-------------|--------------|
| 150-1000 | Traffic Control | LUMP | 1 | \$14,930.00 | \$14,930.00 |
| 402-1802 | Asphaltic Concrete Patching | TON | 200 | \$126.03 | \$25,206.00 |
| 402-1812 | Asphaltic Concrete Leveling | TON | 2,260 | \$65.98 | \$149,114.80 |
| 402-3102 | Asphaltic Concrete 9.5mm Gp 2 | TON | 5,060 | \$65.35 | \$330,671.00 |
| 413-1000 | Bituminous Tack Coat | GAL | 7,120 | \$1.78 | \$12,673.60 |
| 432-5010 | Mill Asphalt | SY | 2,450 | \$2.39 | \$5,855.50 |
| 652-2502 | Solid Traffic Stripe, 5" Yellow | LM | 10 | \$922.60 | \$9,226.00 |
| 652-4502 | Skip Traffic Stripe, 5" Yellow | GLM | 3 | \$597.00 | \$1,791.00 |
| | TOTAL BID AMOUNT | | | | \$549,467.90 |


Allen S. Mason
General Manager

They have reviewed the priority list and submitted Bishop Road at .67 miles and Trinity Road at 1.28 miles its estimated cost is \$167,000.

A motion was made to accept the two additional roads for LMIG funds.

Motion: Commissioner J. Ellington **Second:** Commissioner Spraggins

Commissioner Spraggins – Yes Commissioner J. Ellington – Yes
Commissioner R. Ellington – Yes Commissioner Wilder – Yes

- j. Mr. Wheelless explained that the past couple of years the revenues have been higher than the expenditures. Although there has been some salary increases they have been able to absorb the additional cost without a millage increase. He added that they have to decide if they want to absorb the cost again this year or if they want to wait and see what the outcome of the salary study, retirement and insurance will be. If the board decides on an increase they will have to have a public hearing. There was an increase in the tax digest. Without a millage increase the county wide millage rate will be 9.686, unincorporated 2.77 and joint projects 6.55. With an 80% collection rate the estimated collected will be around \$8 million. With other projected revenues this will be enough to pay off the TANS and finish out 2017. Mr. Wheelless explained that this will be the last year that the county will be able to absorb these cost without an increase.

