

Position Title: **Campground Host**
Department: Sprewell Bluff Park
FLSA: Non-Exempt
Reports To: Park Coordinator

Job Summary:

Under indirect supervision of the Park Coordinator a person in this position will act as liaison between park users and park staff. Incumbent will work throughout the entire park as needed. Also works within in facilities to maintain, clean, set up and prepare buildings for daily use. This position requires at least 24 hours per week for a minimum of four (4) weeks, to include most weekends and all holidays. Maximum stay is three (3) months. No pay is offered, only the use of a campsite and all utilities at no charge during the stay.

Major Responsibilities:

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Trash pick-up and clean-up of buildings
- Clean campground and overlook bathrooms daily
- Clean and maintain cabins and RV sites between guests stays
- Assist campers and visitors with directions, maps, park rules and regulations and brochures
- Requires the ability to convey and exchange information, and give report on daily tasks performed
- Learn park rules, and assist other staff in relaying and enforcing them to the parks visitors
- Ability to work in all weather conditions
- Must be able to work safely with all equipment and while performing job duties
- Assist in campground public relations, educational activities, and special events/activities
- Must maintain campsite logs and assist with camper reservation process
- Remind campers to register at park fee collection station
- Remove expired camper receipts from site marker posts
- Report any complaints, concerns, safety issues or maintenance situations to Park Coordinator

Desired Knowledge, Skills and Abilities:

- Provide report of daily duties
- Ability to communicate effectively with the public
- Ability to work independently, and identify possible maintenance issues
- Must possess a strong work ethic and a positive team player attitude
- Ability to adapt to changing work conditions
- Knowledge of the park and surrounding area
- Ability to remain calm and friendly in sensitive situations with upset visitors

- Be model camper by practicing good housekeeping at all times in and around assigned site

Minimum Qualifications:

- Minimum age required is 18
- Consent to criminal background check
- Must have own mobile camping unit (RV or Trailer)

Physical Requirements:

- Job is predominately outside and often requires heavy lifting and walking.

Training will be required in campground registration procedures, rules and regulations and host responsibilities. Sprewell Bluff Park will provide one or a combination of the following: shirt, vest or name tag. No employee benefits will be offered.